



MICHIGAN ENVIRONMENTAL HEALTH ASSOCIATION

An organization of professionals dedicated to the improvement of health through management of the environment.

MICHIGAN ENVIRONMENTAL HEALTH ASSOCIATION EXECUTIVE BOARD MINUTES

April 25, 2008

I. CALL TO ORDER

The Executive Board of the Michigan Environmental Health Association held a meeting on April 25, 2008, at the Ingham County Health Department in Lansing, Michigan. President Bob Paulus called the meeting to order at 10:20 am.

Members Present: Janet Phelps, Bob Paulus, Gene Paez, Darren Bowling, Erin Miller, Adeline Hambley

Members Teleconferencing: Lynne Tarbutton, Ken Priest

Members Absent: Nancy Atwood, excused
Tracy Nelson, excused
John Texter, excused

Guests Present: Pat Donovan (teleconferencing)

II. ADDITIONS TO THE AGENDA

- A. Under President's Report:
Add item: I. Affiliate Reports
J. Correspondence

**Motion by Gene Paez and seconded by Erin Miller to accept the agenda as amended.
Motion passed unanimously on a voice vote.**

III. SECRETARY'S REPORT

- A. Approval of Feb. 22 minutes

**Motion by Lynne Tarbutton and seconded by Erin Miller to approve the minutes.
Motion passed unanimously on a voice vote.**

- B. Approval of March 13, 2008 minutes

**Motion by Gene Paez and seconded by Darren Bowling to approve the minutes.
Motion passed unanimously on a voice vote.**

IV. TREASURER'S REPORT

A. Endowment Fund

There was some discussion on the current investment strategy for the Endowment Fund, and perhaps fund would be better served in a more conservative account.

Motion by Gene Paez and seconded by Darren Bowling to move item to next month's agenda for discussion.

General Discussion:

It was suggested that discussion on next agenda include all funds, possibly with a rep from AG Edwards.

Motion amended by Gene Paez and seconded by Darren Bowling to have a discussion of all funds at the next meeting with a representative from AG Edwards, if possible. Motion passed unanimously on a voice vote.

B. Review and approval of monthly treasurer's statement

John Texter, MEHA Treasurer, submitted a statement for March 11, 2008 to April 22, 2008.

Motion by Gene Paez and seconded by Erin Miller to accept the treasurer's report. Motion passed unanimously on a voice vote.

C. Reserve Fund

There was general discussion regarding the balance of the Reserve Fund. Currently the balance is about half of usual balance. Gene Paez explained the Fund is there to make up differences as needed. It was pointed out on the ledger that money was transferred for the AEC. There was general discussion about the AEC budget and the Reserve Fund average account balance. As the full AEC final budget was not yet available, everyone agreed to review funds for next meeting.

V. PRESIDENT'S REPORT

A. Sanitarian Advisory Rules

Janet Phelps is currently on the Advisory Committee and stated there will be a Public Hearing held on May 1, 2008 @ 9am at the MDCH Ottawa Building. Written comments and statements of support are due by Thurs. May 8, 2008.

Pat Donovan voiced concerns that the MEHA board didn't review the information in the rule. Janet Phelps stated that information was not to be discussed until the public hearing, and the proposal aligns with the national credentialing standards.

B. Green Lakes Michigan.com

Greening of the Great Lakes organization wants to partner with MEHA. Bob Paulus voiced concerns about the organizations relationship to public health , but invited the group

to come and talk with the board following the meeting today at 1:00pm.

C. Liaison Appointments

Darren Bowling—Ground Water/Waste Water Conference liaison

Awards Committee liaison

Rest will be tabled until next meeting

D. RAM Center

Julie Zdybel, representative from MALPH, was invited to attend the RAM center meeting this year. Meeting dates are June 5th and 6th, 2008. MEHA to cover Julie Zdybel's expenses to attend.

Bob Paulus would like to discuss with MALPH their duties and responsibilities, as they will change over time as MEHA and technology changes. It was suggested that concerns be gathered prior to the RAM center meeting so a contract can be determined.

E. MALEHA Licensure

An Ad Hoc Committee has been appointed to pursue licensure, Pat Donovan is to chair committee.

F. Budget Review

Bob Paulus, Janet Phelps, and Gene Paez will meet May 9, 2008 at Shiawasee County Health Department and report back to the board at next meeting.

G. MALPH Meeting

Meeting to be set up with Bob Paulus, Janet Phelps, and Gene Paez and report back to board at a later date.

Bob Paulus or Gene Paez to attend MALEHA meetings.

H. Greening of the Great Lakes

Refer to B

I. Correspondence

A thank you note was received from the scholarship recipient.

Email from Lori Simon was received looking for EP information for the Michigan Model. Biology & Control of Insects Workshop to be held at Saginaw County (put on by NEHA), wanted to hold a 2nd day of training sponsored by MEHA. Bob Paulus to look into the financial info., and what is being requested. This will be examined at later date when info is received.

J. Affiliate Reports

NMEHA (Pat Donovan)—Spring NMEHA conference held on April 30, 2008 in Gaylord.

Pre-registration required by April 23, 2008, at cost of \$15

Topics to include: Safe septic systems, American Legion septic update, Noro virus update, temporary campgrounds and food inspections, and a business meeting.

Contact Pat Donovan for more information.

SSS (Erin Miller)---Fall Seminar to be held Oct. 10, 2008 @ Kellogg Biological Station in Gull Lake.

Spring Seminar was just held and had attendance of about 50 people.

SEMEHA (Darren Bowling)---Spring Seminar to be held May 8, 2008 @ NSF Ann Arbor.
Registration for the seminar is \$20
UPEHA (Lynne Tarbutton)---March 26, 27, 28, 2008 Annual Conference was held.
Affiliate says members have expressed interest in a mega-conference, or video
conferencing would be beneficial to UP members.

VI. UNFINISHED BUSINESS

A. 2009 AEC Chair

Currently still looking for a chair for 2009 AEC. Spencer Ballard just joined the 2009 committee.

B. MALPH

Bertler resigned from MALPH, however there is no concern over contract.

C. NEHA/REHS Reciprocity

Michigan registration would be RS
Item to remain on agenda, but currently tabled.

D. NEHA-REHS Reciprocity in Michigan

Kristen Schweighoefer stated that Representative John Stakoe will follow-up with his bill regarding reciprocity.

E. Policy & Procedures Manual

Tabled until next meeting

F. MOWRA MOU

MOU was too loose, and does not give clear guidelines of what MEHA can do.
Currently in communication when MOWRA.
Item to remain on agenda.

G. NEHA/IAFP Reservations

Bob Paulus reservations for NEHA are complete.
Gene Paez reservations for IAFP are currently in process.
Janet Phelps said that attendees should bid on registration at auctions held at the conferences as money can be saved for MEHA.

H. Food Protection 2009

Janet Phelps

K.

VII. NEW BUSINESS

A. Formation of Licensure Ad-hoc committee

Janet Phelps suggested contacting Ohio as they have been through this process and can help provide insight. Erin Miller suggested working in conjunction with MALEHA. Bob Paulus suggested having Pat Donovan chair committee and work with Dick Fleece, Steve Tackit, and Diane Gorch.

Motion by Janet Phelps and seconded by Erin Miller to approve the formation of licensure ad hoc committee. Motion passed unanimously on a voice vote.

B. Food Conference Contract

Bob Paulus stated that the Double Tree (Bay City) was approached and a contract for 2008 was signed without board approval. MEHA is already under contract for the 2008 conference with the Holiday Inn Gateway Center in Flint. Contract with Double Tree will be renegotiated to change year to 2009 or 2010.

VIII. COMMITTEE REPORTS

Tabled until next meeting

Board liaison positions to be determined at next meeting

IX. NEXT MEETING

The Executive Board will meet on April 25, 2008 at the Ingham County Health Department in Lansing, Michigan. The meeting will start at 10am.

X. ADJOURNMENT

Motion by Bob Paulus and seconded by Tracy Nelson to adjourn the Executive Board Meeting at 5:15 pm. Motion passed unanimously on a voice vote.

Respectfully submitted,

Adeline Hambley, REHS

Adeline Hambley, REHS
MEHA Secretary
March 13, 2008