



MICHIGAN ENVIRONMENTAL HEALTH ASSOCIATION

An organization of professionals dedicated to the improvement of health through management of the environment.

MICHIGAN ENVIRONMENTAL HEALTH ASSOCIATION EXECUTIVE BOARD MINUTES September 22, 2006

I. CALL TO ORDER

The Executive Board of the Michigan Environmental Health Association held a meeting on September 22, 2006, at the Ingham County Health Department in Lansing, Michigan. President Alan Hauck called the meeting to order at 10:10 am.

Members Present: Alan Hauck, Janet Phelps, Brian Cecil, Kristen Schweighoefer, John Texter, Rodney Blanchard, Tricia Dreier, Mary Malta, Ken Priest, Tracy Nelson

Members Absent: Lynne Tarbutton, excused

Guests Present: Carolyn Hobbs Kreiger, Dana DeBruyn, Jeff Reicherts, Paul Parsons

II. ADDITIONS TO THE AGENDA

A. There were no additions to the agenda.

Motion by Brian Cecil and seconded by Tracy Nelson to accept the agenda as submitted. Motion passed unanimously on a voice vote.

III. SECRETARY'S REPORT

A. Approval of Minutes
The August 18, 2006 minutes were reviewed.

Motion by Tricia Dreier and seconded by Rodney Blanchard to approve the minutes as amended. Motion passed unanimously on a voice vote.

IV. TREASURER'S REPORT

A. Monthly Report
John Texter distributed copies of the Treasurer's Monthly Report dated August 17, 2006 to September 21, 2006. John also reported that the Endowment Golf Outing made approximately \$700-800. He also noticed a typo in the MEHA journal. The monies for the strategic fund are the same as the reserve fund. This is incorrect. The correct amounts have been detailed in his reports. John also passed around a copy of the check

register for review. Kristen Schweighoefer suggested having copies made on the reverse side of the Treasurer's Report.

Motion by Brian Cecil and seconded by Tricia Dreier to accept the treasurer's report as submitted. Motion passed unanimously on a voice vote.

B. Paul Parsons, Financial Consultant, A.G. Edwards

Paul Parsons went over MEHA's current investments. His recommendations are to continue our investments as they stand because they have historically done well and are at good rates. He also reminded the Board that any corporate changes in bonds or funds are sent to the Treasurer who can bring them to the Board for review. Paul also recommended that MEHA put an endowment policy together. Paul distributed materials to the Board but did not have enough for each Board member. President Alan Hauck will copy the AG Edwards "Managing Risk" information for the Board for a further discussion on this topic.

V. PRESIDENT'S REPORT

A. Welcome and Recognition of Guests

Alan Hauck welcomed Carolyn Hobbs Kreiger, Dana DeBruyn, Jeff Reicherts, representatives of the AEC and Recreational Water conferences respectively, and Paul Parsons, MEHA's AG Edwards contact, and thanked them for their attendance at this Board meeting.

B. MALEHA Report

President Alan Hauck gave an update on the MALEHA conference. He noted that the AEC may wish to include a session on CAFOs that was presented to MALEHA. He noted that the MSU presentation on this topic was very informative. John Powell was at the MALEHA conference to discuss updates to the food code. There was also a presentation on small community wastewater systems. There was also some discussion of the FDA voluntary standard. Vicki Webster, from Muskegon County, is the new MALEHA president and Steve Hall, from Jackson County, is the president-elect.

C. Correspondence

Alan has gotten a membership list from MALPH and there are approximately 120 people who have yet to renew their MEHA membership. Alan passed this list around and asked Board members to review it and encourage anyone they know on the list to renew.

MOWRA sent letter to Jim Janisak, the MDEQ Groundwater Permits Chief, regarding Part 22 Permits and nitrate release and elevated nitrate levels, because they oppose this.

D. MDEQ Water Well Code Revision Ad Hoc Committee

MDEQ has proposed revisions to Part 127, Act 368 (Water Well and Pump Installation Construction). The rough draft is available. The Ad Hoc Committee is active.

VI. UNFINISHED BUSINESS

A. October's Board meeting at the Food Protection Conference

The next MEHA Board meeting will be held at 4pm on Wednesday October 19th, 2006 at the Food Protection Conference at the Mission Point Resort on Mackinac Island.

- B. Location of the 2008 AEC & Food Protection Conferences
Considerations are being given to Soaring Eagle Resort in Mt. Pleasant, Ann Arbor, Southfield, Lansing, and St. Ignace. Room rates are considerably higher in lower southern Michigan.
- C. IAFP Conference Report
Janet Phelps attended the conference in Calgary, Canada. The speakers and presentations were fast-paced but very informative. The exhibitors were many, as the area reserved for them was filled.
- D. Distribution of contract with MALPH
President Alan Hauck provided a copy of the contract between MEHA and MALPH with the changes that were proposed at the June meeting. The contract was signed on 9/12/06 by Al Hauck and Mark Bertler. Additionally, there was discussion on holding the MEHA Board meetings at the Michigan Public Health Institute (MPHI) in Okemos, Michigan when they are scheduled to be Lansing. There is teleconference capability there. The meetings may begin slightly earlier in the morning to avoid extending into the afternoon and incurring a charge for a "full-day". Board members present agreed it would be possible to start the meeting earlier in the morning.
- E. Strategic Fund
Discussion on content in ballot for licensure. There were descriptions and definitions offered on the difference between Licensure and Registration of a Sanitarian. There were questions as whether or not there were advantages for sanitarians to be both licensed and registered. The wording will be changed and when approved by the Board and the ballots will be distributed to the membership.

VII. NEW BUSINESS

- A. AEC Budget Proposal
Carolyn and Dana presented the 2007 AEC budget. They noted that the break expenses were high and have already been negotiated down greatly. The committee's goal is to keep the registration costs under \$100. Additionally, they are hoping to ask MALEHA to contribute the cost of their lunch on the day of the MEHA/MALEHA meeting. That lunch cost is approximately \$15.
President Alan Hauck recommended using MEHA notepad holders, already owned by MEHA, as speaker gifts to reduce additional costs. He believes MEHA has 50-60 of these in storage.

Motion by Brian Cecil and seconded by Janet Phelps to accept the AEC budget as submitted. Motion passed unanimously on a voice vote.

VIII. COMMITTEE REPORTS

A. AEC Planning Committee
No report.

B. Audit Committee
No report.

C. Awards Committee
Please keep in mind co-workers and sponsors who may be eligible for any of the awards.
Nomination deadline is December 1, 2006.

D. By-Laws ad hoc Committee
No report.

E. Continuing Education Committee
Information in the MEHA journal.

F. Endowment Committee
There was approximately \$700 raised by the MEHA Golf Outing, held on September 15, 2006. The Board needs to begin working on rules for disbursement of these funds that will begin when the fund reaches \$100,000. Discussion included scholarships and awards to students entering the environmental health field.

G. Environmental Education Committee
MEHA received a letter from the chair of this committee, Carol Panagiotides, regarding a change in the committee charges from the June meeting. Those committee charge changes are available on the website. There was also a question from Ms. Panagiotides regarding a mailing budget. Incurred mailing costs should be submitted to the Board for approval.

H. Food Protection Conference Planning Committee
Programs have been mailed and are available on the website. The ferry schedules change on October 1, 2006. Please check the schedule. Speakers who attend the conference for one day, the day they are scheduled to speak, have registration fees covered by MEHA. If they choose to attend the entire conference, they will be responsible for the remainder of their registration fees.

I. Grant & Training Funds Committee
No report.

J. Groundwater Conference Planning Committee
The Groundwater Conference is scheduled for October 4, 5, & 6, 2006 in Grayling, MI.

K. Membership Committee
There are approximately 250 copies of the 2004 MEHA Directory that are currently in storage. There are approximately 50 copies left of the 2006 directory.

**Motion by Janet Phelps and seconded by Ken Priest to recycle all of the 2004 directories.
Motion passed unanimously on a voice vote.**

- L. Nominations & Resolutions Committee
Nominations should be considered for 2007 President-Elect of MEHA.
- M. Professional Development Committee
No report. The Board discussed the idea that this committee should be directly involved with creating the rules for disbursement of Endowment funds.
- N. Ready Reference ad-hoc Committee
No report.
- O. Recreational Water & Swimming Pool Conference Committee
This conference will be held on the first day of the AEC.
- P. Sanitarian Registration
There is a one year window for applying for registration as a Michigan RS following the successful completion of the NEHA written examination and receipt of REHS.
- Q. Wastewater Conference Planning Committee
Teleconference was held on Tuesday, September 5, 2006. An additional teleconference was held on Thursday, October 12, 2006. The committee has nearly completed the speaker schedule and is continuing to extend invitations to interested exhibitors.
- R. Website Development ad hoc Committee
There was discussion on whether or not the MEHA journal should be available on the website. This subject will be on the agenda for the October meeting.

IX. AFFILIATE REPORTS

SSS – Tricia Dreier

The conference is being held on November 3, 2006 at the Pierce Cedar Creek Institute. More information is available on the website.

UPEHA – Lynne Tarbutton

No update.

NMEHA – Tracy Nelson

No update.

SEMEHA – Rodney Blanchard

The next meeting is on December 7, 2006. Location to be determined.

X. NEXT MEETING

The Executive Board will meet on October 18, 2006, at the Mission Point Resort in Mackinac Island, MI. The meeting will start at 4pm.

XI. ADJOURNMENT

The MEHA meeting was adjourned at approximately 2:30 pm.

Respectfully submitted,

Kristen Schweighofer & Tracy Nelson
MEHA Secretary & Northern Representative
September 22, 2006