



MICHIGAN ENVIRONMENTAL HEALTH ASSOCIATION

An organization of professionals dedicated to the improvement of health through management of the environment.

MICHIGAN ENVIRONMENTAL HEALTH ASSOCIATION EXECUTIVE BOARD MINUTES May 19, 2006

I. CALL TO ORDER

The Executive Board of the Michigan Environmental Health Association held a meeting on May 19, 2006, at the Macomb County Health Department in Mt. Clemens, Michigan. President Alan Hauck called the meeting to order at 10:21 am.

Members Present: Alan Hauck, Janet Phelps, Rebecca Ouellette, Kristen Schweighoefer, Mary Malta, Lynne Tarbutton, Brian Cecil

Members Absent: Tricia Dreier, Ken Priest, Kimberly Beanum-Coleman, Tracy Nelson all excused

Guests Present: Edward Siecinski, Rene Hewitt-Lichota

II. ADDITIONS TO THE AGENDA

There were no additions to the agenda.

Motion by Mary Malta and seconded by Janet Phelps to accept the agenda as submitted. Motion passed unanimously on a voice vote.

III. SECRETARY'S REPORT

- A. Review and approval of the April 21st minutes
The April 21st, 2006 minutes were reviewed.

Motion by Becky Ouellette and seconded by Janet Phelps to approve the minutes as amended. Motion passed unanimously on a voice vote.

IV. TREASURER'S REPORT

- A. Review and approval of monthly Treasurer's statement
The March 8, 2006 to April 7, 2006 Treasurer's statement was distributed and reviewed. There was some general discussion on individual line items.

Motion by Janet Phelps and seconded by Kristen Schweighofer to accept the treasurer's statement as submitted. Motion passed unanimously on a voice vote.

V. PRESIDENT'S REPORT

- A. Recognition and welcome of guests
President Alan Hauck thanked Edward and Rene for attending the MEHA meeting.
- B. MDEQ Compliance Workshop
Information about this workshop has been posted to the MEHA website.
- C. Annual Planning Session/Board Meeting at RAM Center
Most committee members will be able to attend the June Planning Session.
- D. Correspondence
Alan brought the recent correspondence that he received including a letter from the Oakland County Drain Commissioner, John P. McCulloch, about his willingness to speak to MEHA at conferences and/or events. The Michigan Environmental Education Curriculum Support, an MDEQ group, sent a letter to MEHA thanking our organization for its support.

VI. UNFINISHED BUSINESS

- A. Treasurer's Position
Becky Ouellette submitted her resignation as MEHA Treasurer to Alan Hauck. Becky wished to express her respect for the organization and wishes to remain involved in MEHA, but is resigning due to increased professional and personal responsibilities. The effective date of her resignation is on or before June 30th. John Texter was approached and is willing to be acting Treasurer. Becky will assist John in learning the duties as needed over the next several weeks. All records, files and equipment associated with the position will be transferred to John Texter. There was some general discussion on the transferring of duties.

Motion by Mary Malta and seconded by Brian Cecil to accept the resignation of Becky Ouellette as MEHA Treasurer. Motion passed unanimously on a voice vote. The Board wishes to reflect that the minutes reflect that the Board regrettably accepted Becky's resignation.

Motion by Becky Ouellette and seconded by Janet Phelps to appoint John Texter on or before the effective date of Becky's resignation as MEHA Treasurer pending the approval of his department. Motion passed unanimously on a voice vote.

- B. Michigan's bid for the 2009 NEHA AEC
Alan Hauck informed the Board that Michigan was eliminated as a possibility for the 2009 NEHA conference.

- C. Permanent sponsor recognition plaque and/or plaque to company
There was some general discussion on different options for recognition plaques. One of the purposes for the recognition plaques is to have a permanent record of MEHA sponsors as well as to be able to give a plaque as a token of gratitude to sponsors. This item will be discussed further at the June Planning Session and will include Pat Donovan to better determine costs of making these plaques.
- D. MEHA Website
The payments for the MEHA website have been straightened out. Additionally, Mary will contact Ryan Whaley regarding a cost estimate for Flash player and determine if he can get training on this software.
- E. Update Environmental Health Professional Survey (CMU Survey)
There were 220 responses to this survey and most were very favorable.

VII. NEW BUSINESS

- A. MALEHA/EH Forum – MEHA/MALEHA committee
MALEHA formally approved to change the location of their March Board meeting to the location of the MEHA AEC. Additionally, MEHA President Alan Hauck met with MALEHA President Jim Rutherford after the April MALEHA meeting. The presidents of both organizations will continue to work together. One of the items discussed at this meeting was the Mega Conference. This topic will be looked at by a committee consisting of a total of 8 people, four from each organization. The committee will work on it during the summer and report back to MALEHA/MEHA in September.
- B. Co-Chairs – Wastewater Conference Planning Committee
Ted Loudon and Dan Sandahl will be co-chairs for the Wasterwater Conference Planning Committee.
- C. New Ad Hoc Committee on Environmental Health Accredited Programs
Harry Grenawitzke has agreed to chair the Environmental Health Accredited Programs ad hoc Committee to keep current efforts going with universities. Other members of the ad hoc committee include John Gohlke and Pat Donovan.

Motion by Janet Phelps and seconded by Becky Ouellette to create an ad hoc committee on Environmental Health Accredited Programs. Motion passed unanimously on a voice vote.

- D. 2006/07 MEHA Budget
The proposed 2006-2007 MEHA budget was distributed. Due to the low Board member attendance, this budget will be discussed and reviewed at the June meeting.

VIII. COMMITTEE REPORTS

A. AEC Planning Committee

Bruce DuHamel will present the final 2006 AEC budget at the June Planning Meeting.

- B. Audit Committee
No update.
- C. Awards Committee
No update.
- D. By-Laws ad hoc Committee
No update.
- E. Continuing Education Committee
The committee's report will be printed in the summer edition of the MEHA journal.
- F. Endowment Committee
One of the items auctioned off at the AEC was a weekend stay in a cabin. Steve Aguinaga was the highest bidder and was awarded this trip. However, he is being deployed to Iraq and will not be able to use the weekend trip. It will be awarded to the next highest bidder until it can be used.
- G. Environmental Education Committee
No update.
- H. Food Protection Conference Planning Committee
The next committee meeting is June 2nd. Alan Hauck suggested that the committee contact Bob Sweeny of the Mackinac Bridge Association to give a talk about the construction and maintenance of the Mackinac Bridge. Additionally, the Board was informed that there won't be a golf outing at the FPC.
- I. Grant & Training Funds Committee
No update.
- J. Groundwater Conference Planning Committee
No update.
- K. Membership Committee
Tricia will contact Sunrise Communication about obtaining an electronic copy of the membership directory.
- L. Nominations & Resolutions Committee
No update.
- M. Professional Development Committee
- N. Ready Reference ad-hoc Committee
No update.
- O. Recreational Water & Swimming Pool Conference Committee
Jeff Reicherts will be in attendance at June meeting at the RAM Center.

P. Wastewater Conference Planning Committee
The updates to this committee were discussed under New Business.

Q. Website Development ad hoc Committee
The updates to this committee were discussed under Unfinished Business.

IX. AFFILIATE REPORTS

SSS – Tricia Dreier

The Spring meeting occurred on April 28th, and approximately 40 people were in attendance.

UPEHA – Lynne Tarbutton

The continuing education credits were issued for the 2005 & 2006 meetings. Additionally, Christine Daley, UPEHA Chair, will be at the June planning meeting at the RAM center.

NMEHA – Tracy Nelson

No update.

SEMEHA – Kimberly Beanum-Coleman

The Spring meeting occurred on April 27th, 2006 in Brighton and approximately 25 members were in attendance.

X. NEXT MEETING

The Executive Board will meet on June 8th & 9th, 2006 at the RAM Center in Higgins Lake, Michigan. The meeting will start at 10am.

XI. ADJOURNMENT

Motion by Becky Ouellette and seconded by Lynne Tarbutton to adjourn the Executive Board Meeting at 12:44 pm. Motion passed unanimously on a voice vote.

Respectfully submitted,

Kristen Schweighofer, MPH, RS
MEHA Secretary
May 19, 2006