



MICHIGAN ENVIRONMENTAL HEALTH ASSOCIATION

An organization of professionals dedicated to the improvement of health through management of the environment.

MICHIGAN ENVIRONMENTAL HEALTH ASSOCIATION EXECUTIVE BOARD MINUTES June 10, 2005

I. CALL TO ORDER

The Executive Board of the Michigan Environmental Health Association held a meeting on June 10, 2005, at the Ralph A. MacMullan Conference Center in Higgins Lake, Michigan. President Brian Cecil called the meeting to order at 8:20 am.

Members Present: Brian Cecil, John N. Gohlke, Alan Hauck, Kristen Schweighoefer, Rebecca Ouellette, Mary Malta, Tricia Dreier, Derrick Simmons, Ryan Whaley, Tracy Nelson

Members Absent: Kimberly Beanum-Coleman, excused

Guests Present: Joe Crigier, Bruce Du Hamel, Steve Hall, Chris Klawuhn, Carol Panagiotides, Sarah Conlin, Paul Menghini, Kimberly De Mars

II. ADDITIONS TO THE AGENDA

- A. Unfinished Business:
 - Add item E – Restaurant P2 Representative
 - Add item F – Envirothon
- New Business:
 - Add item E – Awards & Scholarship Policy
- Committee Reports:
 - Add item D – AEC Committee
 - Add item E – Education Committee
 - Add item F – Constitution & Bylaws Committee

Motion by Alan Hauck and seconded by Derrick Simmons to accept the agenda as amended. Motion passed unanimously on a voice vote.

III. SECRETARY'S REPORT

- A. Approval of Minutes
The May 13, 2005 minutes were reviewed.

Motion by Becky Ouellette and seconded by John N. Gohlke to approve the minutes as amended. Motion passed unanimously on a voice vote.

IV. TREASURER'S REPORT

- A. Monthly Report
The Capital One Credit Card Bill was circulated and reviewed. Becky Ouellette reported that the frequent flier miles were used in the purchase of airline tickets for attendance at the NEHA and IAFP conferences. In addition, draft copies of the Treasurer's Monthly Report dated April 8, 2005 to May 6, 2005 were passed out and reviewed. Discussion held regarding some individual line items.

Motion by Tricia Dreier and seconded by Derrick Simmons to accept the treasurer's report as submitted. Motion passed unanimously on a voice vote.

V. PRESIDENT'S REPORT

- A. Welcome and Recognition of Guests
Brian Cecil welcomed guests to this board session and thanked them for their attendance and participation in the Annual Planning Session.
- B. Higgins Lake Attendance
Attendance was down from previous years due to a lot of last minute cancellations.

VI. UNFINISHED BUSINESS

- A. MOU / Wastewater
The MOU was signed yesterday, June 9, 2005. Additionally, MEHA is looking for at least one representative to attend the Wastewater Conference meetings. Kim De Mars can no longer attend the meetings. Tracy Nelson is the MEHA board liaison. Alan Hauck will check with people at Washtenaw County for a volunteer.
- B. Board of Sanitarians Advisory Group Selections
The appointments that Governor Jennifer Granholm made to the Advisory Committee on Sanitarians are as follows: Bryan D. Brewer to represent the Michigan Ground Water Association for a term expiring March 30, 2008. Bruce A. Du Hamel to represent registered sanitarians for a term expiring March 30, 2007. Harry Grenawitzke to represent registered sanitarians for a term expiring March 30, 2008. Robin Lewis to represent sanitarians for a term expiring March 30, 2008. Ted Loudon to represent

Michigan Onsite Wastewater Recycling Association for a term expiring March 30, 2008. Janet Phelps to represent registered sanitarians for a term expiring March 30, 2006. The Advisory Committee makes recommendations to the department relative to the qualifications for registration, establishment of education and training standards, and actions regarding disciplinary proceedings involving sanitarians. Additionally, John N. Gohlke gave Bruce Du Hamel the contact information for a possible food representative for a three year term on the Board of Sanitarians.

C. Septage Law Update

Barry Johnson had a request for MEHA to be involved in the conferences. DEQ is looking to MEHA to sponsor the training sessions (perhaps at a conference) because DEQ does not have funding for the trainings. There was some discussion on having training sessions at an existing conference, but not having an entire conference on the septage law. More information needs to be obtained from Matt Campbell on the intent of the DEQ.

D. SuperConference

It was determined that it is currently not practical for MEHA to survey its membership on the SuperConference. MEHA hopes that the new website will help facilitate surveying the membership in the future. Alan Hauck and John N. Gohlke will look at the AEC survey comments before we move on with any additional surveys on this issue. It was noted that the format of the next AEC will be similar to a SuperConference.

E. Restaurant P2 Representative

At this time, there is no MEHA representative. Carol Panagiotides is still working on recruiting a MEHA representative as well as other members for this committee. She would like to work with the Educational Committee. Additionally, Carol is developing a workshop to promote P2 at restaurants. There will be a Restaurant P2 meeting at 1pm on Monday, June 13th, 2005 at NSF International on Dixboro Rd in Ann Arbor. Mary Malta will talk to Carol about a possible volunteer from Macomb County and Alan Hauck will ask for volunteers from Washtenaw County.

F. Envirothon

Becky Ouellette gave some background information on Envirothon and that in her opinion it is a great opportunity to reach kids interested in the environment. Carol Panagiotides will contact the organizer of this organization. There was some discussion that MEHA needs to do some more research on this topic and then present to MALEHA.

VII. NEW BUSINESS

A. Septage Conference

MEHA has received \$2,200.00 from the Septage Conference. There was some discussion among the board that MEHA needs better follow through on the conference and the support it lends to it next year.

B. Refund Policy

This item was deferred to the August Meeting.

- C. 2005/2006 MEHA Budget
The budget was distributed and reviewed.

Motion by Alan Hauck and seconded by John N. Gohlke to accept the budget as submitted. Motion passed unanimously on a voice vote.

- D. 2005/2006 MALPH Contract
There was some general discussion regarding the contract. Brian Cecil will revise the contract when he receives it and send it out to the board for comment.
- E. Awards & Scholarship Policy
The policy was distributed for the board to review. Any changes/comments should be emailed to Becky Ouellette. Alan Hauck will look into how the money rolls over and get this information to Becky. There was no vote on the policy at this time.

VIII. COMMITTEE REPORTS

- A. Website Development Committee
Tricia Dreier and Mary Malta distributed the three bids and the board briefly reviewed and discussed them. Tricia and Mary will review the bids in detail and will bring back to the board with their recommendations. Email any comments to Tricia or Mary. MEHA will also entertain any other quotes for website development.
Additionally, Tricia and Mary will develop the committee charges and bring these to the August board meeting.
- B. Membership Committee
Steve Hall spoke on behalf of Larry Johnson on the activities of the Membership Committee. He discussed looking at the directory and updating the membership list. Additionally, Brian Cecil discussed the possibility of having a lifetime MEHA membership.
- C. Ready Reference ad-hoc Committee
Ward Lindsay volunteered to update the food section of the ready reference, but this effort will need volunteers. Brian Cecil will contact Kimberly Beanum-Coleman as the liaison for this committee to update her on items discussed at this meeting. Steve Hall recommended looking at people who were interested in assisting with the food conference as potential volunteers.
- D. AEC Committee
The AEC will take place at the Treetops Resort in Gaylord, Michigan during March 14th – 17th, 2006.
There was some discussion of the MEHA 101 presentation to occur at the AEC conference. Alan Hauck recommended Pat Donovan to present MEHA 101. Brian Cecil will ask Janet Phelps and Pat Donovan to be involved in the development of MEHA 101. Alan Hauck will ask Angie Parsons to be involved as well.
Additionally, there will be stickers and/or ribbons at the AEC to identify those members who are running for open positions.

- E. Education Committee
The board went over the charges and updated them. Brian Cecil will contact the coordinator of the intermediate school districts.
- F. Constitution & Bylaws Committee
No updates at this time.

IX. CORRESPONDENCE

Brian Cecil discussed several items. He stated that the United Way had sent a potential insurance policy which may be used to bond the treasurer and limit the liability of MEHA. In addition, he received a thank you card from Mark Bertler, MALPH executive director regarding MEHA's donation to the Robyn J. Menin trust in memory of his late wife.

Additionally, Brian Cecil notified the Board of Ted Loudon's invitation to have the January Executive Board Meeting take place at the Kellogg Center in E. Lansing on Thursday January 12, 2006 in place of the scheduled meeting on Friday January 13, 2006. Brian Cecil will confirm this invitation.

X. AFFILIATE REPORTS

There was some general discussion about how to strengthen the tie between the affiliates and MEHA as well as increase affiliate membership and participation. The affiliates have become autonomous over the years due to an overall lack of communication between the affiliates and MEHA. One suggestion was to give the affiliate presidents five minutes during the MEHA 101 presentation. Another suggestion was to have the affiliate presidents report out at the MEHA Annual Board Meeting to give updates on activities. Additionally, NMEHA president Paul Menghini talked about a lack of affiliate meetings and attendance at the meetings they do have.

SSS – Tricia Dreier

The most recent SSS meeting occurred on June 3, 2005. The next SSS conference is scheduled for Oct 28th, 2005, location TBD. SSS would be happy to include the Septage Training at that conference. Tricia will contact Matt Campbell to help facilitate this. SSS will have a second member at large opening coming up. This is a seven year term. Additionally, SSS will offer the REHS exam in the spring of 2006.

UPEHA – Ryan Whaley

Meetings will resume in the fall to plan next year's conference scheduled for March 2006.

NMEHA – Tracy Nelson

Tracy deferred update to Paul Menghini, the NMEHA president. Paul stated that NMEHA won't have their meeting until the fall.

SEMEHA – Brian Cecil for Kimberly Beanum-Coleman

No report at this time.

XI. NEXT MEETING

The Executive Board will meet on August 26th, 2005, in Holland, MI. The meeting will start at 10:00 a.m.

XII. ADJOURNMENT

Motion by Ryan Whaley and seconded by Tracy Nelson to adjourn the Executive Board Meeting at 11:19 am. Motion passed unanimously on a voice vote.

Respectfully submitted,

Kristen Schweighofer, MPH, RS
MEHA Secretary
June 10, 2005