



MICHIGAN ENVIRONMENTAL HEALTH ASSOCIATION

An organization of professionals dedicated to the improvement of health through management of the environment.

MICHIGAN ENVIRONMENTAL HEALTH ASSOCIATION EXECUTIVE BOARD MINUTES February 4, 2005

I. CALL TO ORDER

The Executive Board of the Michigan Environmental Health Association held a meeting on February 4, 2005 at the Bavarian Inn Lodge, Frankenmuth, Michigan. President John N. Gohlke called the meeting to order at 9:55 a.m.

Members Present: John N. Gohlke, Bruce Du Hamel, Brian Cecil, Alan Hauck, Kimberly DeMars, Pat Donovan, Mary Malta, Becky Ouellette, & Tricia Dreier.

Members Absent: Derrick Simmons & Ryan Whaley. Both excused.

Guests Present: Janet Phelps, Nancy Atwood & Harry Grenawitzke.

II. ADDITIONS TO THE AGENDA

- A. Unfinished business:
add item # H – Used Ready Reference books.
- B. New Business:
add item # C – Professional Development & Endowment Fund request.

Motion by Brian Cecil and seconded by Kimberly DeMars to accept the agenda as revised. Motion passed unanimously on a voice vote.

III. SECRETARY'S REPORT

- A. The January 14, 2005 minutes were reviewed.

Motion by Bruce Du Hamel and seconded by Tricia Dreier to approve the minutes as amended. Motion passed unanimously on a voice vote.

- B. The Board thanked Past President Bruce Du Hamel for his 12 consecutive years of service to MEHA as Treasurer and President.
- C. Alan Hauck thanked the Board for the rewarding experiences he has had over the past 5 years as MEHA's Secretary.

IV. TREASURER'S REPORT

- A. Draft copies of the Treasurer's report dated December 8, 2004 through January 7, 2005 were passed out and reviewed. Discussion held regarding some individual line items, the credit card account and balance in the checking account.

Motion by Pat Donovan and seconded by Alan Hauck to accept the treasurer's report as submitted. Motion passed unanimously on a voice vote.

- B. Becky Ouellette reported that money has been transferred into the Endowment Fund account at A.G. Edwards.
- C. Copies of the Quarterly Treasurers report were passed out and reviewed. Discussion held regarding this report. The report will be printed in the MEHA Journal.
- D. The Treasurer will give receipts to individuals (for tax deduction purposes) for any donations made to MEHA for the Endowment Funds Silent Auction.

V. PRESIDENT'S REPORT

- A. President John N. Gohlke welcomed all guest attending this board meeting.
- B. John reported to the board that the wife of Mark Bertler, MALPH's Executive Director recently passed away. John directed the Treasurer to send a sympathy card and make a memorial donation on the behalf of MEHA as per our policies and procedures.
- C. John and the Board thanked outgoing Board members Bruce Du Hamel, Alan Hauck, Kimberly DeMars, Becky Ouellette & Pat Donovan for their service to MEHA.

VI. UNFINISHED BUSINESS

- A. AEC update – Nancy Atwood updated the Board on the upcoming AEC. She presented information on the sponsors and exhibitors. Nancy thanked Harry Grenawitzke for his help in obtaining sponsors and exhibitors. A replacement for the keynote speaker is in progress. The board thanked Nancy for chairing the AEC Committee.
- B. MOU - Wastewater Conference – Bruce Du Hamel passed out and discussed the proposed revisions to the Memorandum of Understanding between MEHA, MOWRA & MSTA. The general consensus of the board is to have Bruce Du Hamel continue discussions with MOWRA and MSTA regarding the proposed changes to the Memorandum of Understanding.
- C. Board of Sanitarians Advisory Group – John N. Gohlke contacted the Governor's office which indicated that the Governor has to appoint the committee members by March 31, 2005.

- D. Ferris State University E-H program status and related issues – Harry Grenawitzke gave a synopsis on FSU’s plans to eliminate the E-H Program at the end of the current class. The program has existed since 1961 and is the only accredited program in Michigan. Harry indicated that he has not been successful in his attempts to set up a meeting with Ferris’s Vice President of Academic Affairs to discuss the program and their plans. Ferris has indicated that this was strictly a business decision and the lack of recruiting new students into the program is the main reason for elimination. Harry reported that the CDC has stated that there is a lack of trained personnel in the Environmental Health field. Several options the board could pursue were discussed. The general consensus of the board is to have President John N. Gohlke, incoming President Brian Cecil, MALEHA President Gene Paez & Harry Grenawitzke meet with Ferris to discuss the issue.

Motion by Pat Donovan and seconded by Kimberly DeMars to give John N. Gohlke and incoming President Brian Cecil and other members as they deem necessary the latitude to make contact with Ferris to discuss this issue. Motion passed unanimously on a voice vote.

- E. Recreational Waters Conference – Information on the workshop was recently mailed out to MEHA members. Information and the agenda are available on MEHA’s website. www.meha.net
- F. MEHA website – Discussion held regarding how information should be routed before placing it on MEHA’s web site. www.meha.net The boards present policy is to have all information go to the President for review and approval. Julie Zdybel is creating PDF files for Jeff Holbrook, web liaison to post on the website. The exception to this is that the Secretary may directly forward to MALPH a copy of the approved Executive board minutes for posting on the website. A copy (cc) of the e-mail for posting of the minutes shall be sent to the President.
- G. Sponsorship of NEHA’s Annual Educational Conference – MEHA submitted a letter to NEHA last June inquiring about the possibility of Michigan hosting NEHA’s AEC in the future. The President-elect should make contact (at NEHA’s AEC) with Nelson Fabian and possibly Ron Grimes and Rob Blake about the letter and MEHA’s request at NEHA’s AEC this year. The President-elect should carrier a copy of the letter as a reminder for NEHA.
- H. Used Ready Reference books – Bruce has collected about 250 copies of MEHA past Ready References. Brian will attempt to find a charitable organization that could use these references.

VII. NEW BUSINESS

- A. Michigan Water Environment Septage Law Seminars – Seminars are being held at MSU. Information about the seminars will be placed on MEHA’s website. These seminars have been approved for CEU’s.

- B. Wastewater Conference representative – New members need to be appointed to the Wastewater Conference Committee. Lonnie Smith and Kimberly DeMars were recommended as representatives of MEHA to be on this committee.
- C. Professional Development & Endowment Fund request – An individual MEHA member has submitted an application request for Professional Development Funds and five students from Oakland University have applied for Scholarships from the Endowment Fund.

The scholarship requests are to be honored as per the requirements of the fund and up to the amount available in the fund. Discussion held regarding how to pay out scholarship funds. Becky Ouellette read a motion under Treasurers report # F from the Executive Board minutes of June 11, 2004 regarding distribution of scholarship funds and awards. The approved motion authorized “the Treasurer to set up a holding account for distribution of scholarships and awards. The Treasurer shall deposit \$3000.00 into this account.”

A member applied for Development Funds for REHS study material. Application will be forwarded to the committee for review.

VIII. COMMITTEE REPORTS

- A. Annual Educational Conference – The 2005 conference was reported on under unfinished business # A.

The 2006 AEC committee is presently looking into Gaylord, Big Rapids, Mt. Pleasant, & Sault Saint Marie as possible locations.
- B. Audit Committee – Is scheduled to meet February 17th.
- C. Awards Committee – Plaques for the 2005 award recipients are in the process of being made.
- D. Continuing Education Committee – An application for CEU’s will be added to the MEHA Journal.
- E. Endowment Committee – No report.
- F. Environmental Education – No report.
- G. Food Protection Conference Planning Committee – Final report was submitted and reviewed. This year’s conference income exceeded expenditures by \$1700.00
- H. Grants & Training Funds Committee – No Report.

- I. Groundwater Conference Planning Committee – This year’s conference will be held in Grayling.
- J. Membership Committee – No report.
- K. Nominations and Resolutions Committee – Absentee ballots are currently on MEHA’s website www.meha.net
- L. Professional Development Committee – The REHS exam is scheduled to be given at the Frankenmuth Bavarian Inn Lodge on March 1, 2005.
- M. Recreational Water Conference Planning Committee – Reported on under unfinished business # E.
- N. Registered Sanitarian Committee – Reported on under unfinished business # C.
- O. On-site Wastewater Conference Planning Committee – Reported on under unfinished business # B and new business # B.

IX. CORRESPONDENCES

MUCC has dropped us from their membership list for non-renewal of our membership. Becky Ouellette has the application and will send it in after the new board is determined at the AEC.

The newsletter of the Livingston County Chapter of the American Red Cross printed an article on the disaster training response program that this chapter presented at MEHA’s 2004 Food Protection Conference held in Ann Arbor. The article was written by Kimberly DeMars.

X. AFFILIATE REPORTS

NMEHA – A second candidate has qualified and has been added to the to the NMEHA Representative ballot. Pat thanked the Board for an enjoyable 3 years on the board as representative from the Northern Region. The board expressed their thanks to Pat for his service to MEHA and to the members of his region.

SEMEHA – Kimberly DeMars expressed her gratitude to the Board and MEHA members for the past three years as the Southeast Region Representative. The board expressed their thanks to Kimberly for her service to MEHA and to the members of her region.

SSS – No report

UPEHA – Their annual conference is scheduled for March 29 – April 1, 2005. The REHS exam is scheduled to be given at the conference on March 29th. The location of the conference is at Upfront and Company in Marquette, Michigan.

XI. NEXT MEETING

The Annual Business Meeting will be held at the AEC on Thursday, March 3, 2005 at The Bavarian Inn Lodge, Frankenmuth, Michigan. The meeting will start at 3:00 p.m.

The next Executive Board meeting will be held Friday, March 4, 2005 at the Bavarian Inn Lodge in Frankenmuth. The starting time is to be determined.

XII. ADJOURNMENT

Motion by Bruce Du Hamel and seconded by Pat Donovan to adjourn the Executive Board Meeting at 2:35 p.m. Motion passed unanimously on a voice vote.

Respectfully submitted,

Alan B. Hauck R.S.
Secretary MEHA
February 4, 2005