



MICHIGAN ENVIRONMENTAL HEALTH ASSOCIATION

An organization of professionals dedicated to the improvement of health through management of the environment.

MICHIGAN ENVIRONMENTAL HEALTH ASSOCIATION EXECUTIVE BOARD MINUTES

October 21, 2004

I. CALL TO ORDER

The Executive Board of the Michigan Environmental Health Association held a meeting on October 21, 2004 at MDEQ offices, Lansing, Michigan. President John N. Gohlke called the meeting to order at 9:12 a.m.

Members Present: John N. Gohlke, Bruce Du Hamel, Brian Cecil, Alan Hauck, Ryan Whaley
Derrick Simmons, Becky Ouellette, Kimberly DeMars, Mary Malta and
Tricia Dreier. Bruce Du Hamel left the meeting at 11:00 am

Members Absent: Pat Donovan, excused.

Guest Present: None

II. ADDITIONS TO THE AGENDA

A. Unfinished business:
add item # E – Joint FDA/MDA 2005 Food Protection Conference.

B. New Business:
add item # C – Video taping.
add item # D – 2005 AEC Raffle Tickets.

Motion by Alan Hauck and seconded by Kimberly DeMars to accept the agenda as revised. Motion passed unanimously on a voice vote.

III. SECRETARY'S REPORT

A. The August 6, 2004 minutes were reviewed.

Motion by Alan Hauck and seconded by Bruce Du Hamel to approve the minutes as amended. Motion passed unanimously on a voice vote.

B. The September 17, 2004 minutes were reviewed.

Motion by Brian Cecil and seconded by Becky Ouellette to approve the minutes as amended. Motion passed unanimously on a voice vote.

IV. TREASURER'S REPORT

- A. Draft copies of the Treasurer's report dated September 8, 2004 through October 7, 2004 were passed out and reviewed.

Motion by Kim DeMars and seconded by Derrick Simmons to accept the treasurer's report as submitted. Motion passed unanimously on a voice vote.

- B. Becky Ouellette reported that the taxes are in the process of being completed.

V. PRESIDENT'S REPORT

- A. "Six Modern Plagues and How We are Causing Them" by Mark Jerome Walters – John indicated that this book is worth reading and he would place information about it on MEHA's web site. www.meha.net
- B. Solicitation of NEHA 2005 AEC presentations – John reported that the 2005 NEHA AEC is being held in Rhode Island and that John Tilden & Eric Janson will submit papers for presentation at this national conference.
- C. Sanitarian Registration exam at the 2005 MEHA AEC – John reported that the REHA/RS examination will be held for the 3rd consecutive year at MEHA's 2005 AEC in Frankenmuth. Sarah Conlin and Rich Badics are coordinating this endeavor.
- D. John requested that the board members review MEHA's web site www.meha.net and report suggested changes to him.
- E. John reported that he will be asking Pat Donovan to have the Constitution and Bylaws committee draft language to place duties about monitoring website in this document.

VI. UNFINISHED BUSINESS

- A. Board of Sanitarians Advisory Group – John N. Gohlke reported that he would be writing a letter of support regarding members who submitted their names for consideration to be appointed to this advisory group. Information is available at www.michigan.gov. An application is available on the Governor's homepage. The actual link is <http://michigan.gov/gov/0,1607,7-168-21984---,00.html>
Note: To open this link, depress the control key (CTRL) then left click your mouse button on the link above.
- B. MUCC membership – John reported that Pat Donovan contacted MUCC about their membership application to MEHA. MUCC indicated that they would complete the membership application and submit it.
- C. 2004 Wastewater Conference – Bruce Du Hamel has contacted Ted Loudon regarding the conference budget. Discussion held regarding the letter of understanding between the organizations. Bruce will contact Ted and invite him to the December board meeting in St. John's.

- D. Vegas Night at the AEC – Brian Cecil has contacted Mike Morehouse to provide projections regarding the revenues and costs of holding this type of event. The goal is to break even on this entertainment event.
- E. Joint 2005 FDA/MDA Food Protection Conference – The conference is moving forward. This will be a joint conference between the FDA and MDA and will be held in October 2005. Discussion held regarding how this conference should be supported by MEHA.

Motion by Tricia Dreier and seconded by Derrick Simmons to support this joint conference and not hold a MEHA sponsored Food Protection Conference in 2005. The board encourages MEHA members to attend this joint FDA/MDA Food Protection Conference. Discussion held. Motion passed by a majority of board members on a voice vote.

VII. NEW BUSINESS

- A. UL private well testing program – A request was received to include information on the new UL private well testing in an upcoming newsletter. MDEQ has not approved UL in Michigan as an approved water testing lab. John will contact UL. The general consensus of the board is not to include such information in the newsletter at this time.
- B. Posting member names and membership #'s on MEHA's website – John reported that MALPH would like to make it easier for members to access their membership numbers by placing this information on MEHA's website www.meha.net. This would allow members easy access to this information without having to contact MALPH by phone. The membership number is required on all conference applications. This will be explored further and discussed at a future board meeting.
- C. Video taping – Becky Ouellette stated that several Upper Peninsula E-H Departments have requested that MEHA video tape their conferences and allow members who could not attend the conference to access them. Brian agreed to look into the potential cost of providing this service.
- D. 2005 AEC Raffle Tickets – Deferred to the December board meeting.

VIII. COMMITTEE REPORTS

- A. Annual Educational Conference – This committee needs additional members. A tentative agenda was discussed.
- B. Audit Committee – Typically meets in January/February.
- C. Awards Committee – No report.
- D. Continuing Education Committee – No report.
- E. Endowment Committee – The period that raffle tickets will be available for purchase will be expanded.

- F. Environmental Education – No report.
- G. Food Protection Conference Planning Committee – The conference is scheduled for November 3- 5, 2004 in Ann Arbor, Michigan.
- H. Grants & Training Funds Committee – No Report.
- I. Groundwater Conference Planning Committee – Final conference report is in the process of being prepared. Joe Crigier will be chairperson of the 2005 Conference.
- J. Membership Committee – The committee is scheduled to meet in November.
- K. Nominations and Resolutions Committee – The committee is in the process of determining members to run for vacant seats.
- L. Professional Development Committee – Reported on under Presidents report # C.
- M. Recreational Water Conference Planning Committee – This conference will run prior to the scheduled 2005 AEC Conference in Frankenmuth.
- N. Registered Sanitarian Committee – Reported on under unfinished business # A.
- O. On-site Wastewater Conference Planning Committee – Scheduled for January 11 – 13, 2005 in Lansing.

IX. AFFILIATE REPORTS –

SSS – Fall meeting is scheduled for October 21, 2004
UPEHA – Next conference is scheduled for 3rd week of March, 2005
SEMEHA – Next meeting is scheduled for December 3, 2004
NMEHA – No report

X. NEXT MEETING

The Executive Board will meet on Friday, December 3, 2004 at Mid-Michigan District Health Department, St. John's, Michigan. The meeting will start at 10:00 a.m.

XI. ADJOURNMENT

Motion by Ryan Whaley and seconded by Kim DeMars to adjourn the Executive Board Meeting at 11:36 p.m. Motion passed unanimously on a voice vote.
The joint MEHA/MALEHA Board meeting was cancelled and will be rescheduled.

Respectfully submitted,

Alan B. Hauck R.S.
Secretary MEHA
October 21, 2004