



MICHIGAN ENVIRONMENTAL HEALTH ASSOCIATION

An organization of professionals dedicated to the improvement of health through management of the environment.

MICHIGAN ENVIRONMENTAL HEALTH ASSOCIATION EXECUTIVE BOARD MINUTES March 22, 2002

I. CALL TO ORDER

The Executive Board of the Michigan Environmental Health Association held a meeting on March 22, 2002 at the Park Place Hotel, Traverse City, Michigan. President Lori Simon called the meeting to order at 7:10 a.m.

Members Present: Lori Simon, Mike Juhasz, Bruce DuHamel, Alan Hauck, Jim LaFleur, Kevin Besey, Mike Patterson, Diane Forys, Pat Donovan, Kim DeMars, and Becky Ouellette.

Members Absent: None

Guests Present: None

II. ADDITIONS TO THE AGENDA

None

III. SECRETARY'S REPORT

- A. Draft copies of the February 8, 2002 Executive Board meeting minutes were passed out and reviewed. Bruce DuHamel discussed the investment of the \$15,000.00 +/- in mature CD's originally discussed at the February 8, 2002 meeting. The board consensus was to let AG Edwards make recommendations on investing the money. **Motion by Mike Patterson and seconded by Mike Juhasz to accept the minutes as revised. Motion passed 8 to 0. The new board members (Pat Donovan, Kim DeMars and Becky Ouellette) abstained from voting.**

IV. TREASURER'S REPORT

- A. Copies of the Treasurer's Statement dated January 8, 2002, through February 8, 2002 were distributed and reviewed. Bruce DuHamel discussed the format of the monthly treasurers report. He indicated that it was basically a cash report for the previous month. Discussion followed. Becky Ouellette was asked to review and become familiar with the 2001-2002-audit report. **Motion by Alan Hauck and seconded by Jim LaFleur to accept the treasurer's report. Motion passed 8 to 0. The new board members (Pat Donovan, Kim DeMars and Becky Ouellette) abstained from voting.** Pat Donovan thanked Bruce DuHamel on the behalf of MEHA and the Executive Board for his 6 years of outstanding service to MEHA as treasurer.

V. PRESIDENT'S REPORT

- A. Lori Simon indicated the budget meeting needs to be scheduled and she would be contacting Bruce DuHamel, Mike Juhasz and Becky Ouellette to set up this meeting.
- B. Lori Simon announced that she was offered and has accepted a position with the Michigan Department of Community Health.
- C. Lori Simon asked Mike Juhasz to talk about our Small Planet. Information was passed out. Mike indicated that this was only basic information at this time and more would be distributed in the future. Mike indicated that the project includes, a 26-minute video on wastewater disposal systems. Our Small Planet has applied for a grant to create the video and educational materials on wastewater disposal systems.
- D. Lori Simon discussed MUCC billing. Pat Donovan gave an historical perspective on the relationship between MUCC and MEHA. Becky Ouellette will look into MUCC's membership in our organization. Reciprocal membership may have been required in the past, which has been dropped at some point by MUCC. Discussion held. Membership with MUCC was continued.
- E. Lori Simon passed out a copy of a letter to the board that she will be distributing to Committee Chairs. This letter was mailed out to all chairs along with a copy of committee procedures from our Policy & Procedures manual and Discussion held.
- F. Lori Simon asked Mike Patterson to be the board's Parliamentarian.
- G. Lori indicated that we have received the new MALPH Contract and that it will be put on the May agenda along with the Wastewater Conference.
- H. Lori Simon has requested that all past board minutes be placed on our website.
- I. Lori indicated that she is looking to create a Blue Ribbon Ad-Hoc Committee of 9 members to do an assessment of our association and to help guide our future direction. The committee would consist mainly of "outside" members. She indicated that she has had preliminary contact with some possible members. Lori indicated that she is considering appointing the following representation to make up this committee:
 - NEHA, Steve Tackit
 - AFDO, Joe Corby
 - IAFP, Jack Guzewich
 - MSU, Ed Mather
 - FSU, Mike Ells
 - U of M, Martin Philbert
 - MEHA Past President, Mike Juhasz
 - MEHA President, Lori Simon
 - MEHA Bruce DuHamel
- J. The following Executive Board meetings were scheduled.
 - May 10, 2002, 10 a.m., MDA offices in Lansing.
 - June 6 & 7, 2002 Annual Planning Session, MDEQ Conference Center, Higgins Lake.
 - September 6, 2002 in the Upper Peninsula. Location to be arranged by Jim LaFleur.

VI. PRESIDENT ELECT'S REPORT

A. None

VII. UNFINISHED / OLD BUSINESS

- A. Kevin Besey reported on the teleconferencing information that he has reviewed. Kevin passed out information on a phone by Soundgear. Pat Donovan indicated that the MDEQ office in Cadillac has teleconferencing capabilities. Discussion held. **Motion by Pat Donovan and seconded by Bruce DuHamel to purchase the phone and the recommended accessories based on the research conducted by Kevin Besey. Discussion held. Motion passed unanimously.**
- B. Mike Juhasz talked about the Awards Committee, the awards process and the Bylaws. He suggested that we continue with the Policy & Procedures update and include information on the awards committee. Mike suggested that the Sanitarian of the Year Award be limited to only one recipient in the future, look at considering it a lifetime achievement award, look at the committee make-up and we may want to consider appointing only past recipients of the award to this committee.

VIII. NEW BUSINESS

A. None

IX. COMMITTEE REPORTS

- A. Training & Data Base Ad-Hoc Committee – Diane Forsy indicated that the committee met with the MDA Advisory board in Lansing and will be tuning over the final report sometime in late April. She indicated that MDA might decide to maintain and update the database as needed. Diane also indicated that Eric Pessell, Becky Ouellette and staff at Jackson County Health Department’s Environmental Health Division were instrumental in the creation of this database.

X. CORRESPONDENCE

None

X.

XI. NEXT MEETING

The Executive Board will meet at the Michigan Department of Agriculture, VanDusen Room, 6th Floor of Constitution Hall, (MDA’s Offices) on May 10, 2002 at 10:00 A.M.

XII. ADJOURNMENT

Motion by Kevin Besey and seconded by Mike Juhasz to close the Executive Board meeting. Motion passed unanimously. The meeting was adjourned at 8:40 a.m.

Respectfully submitted,

Alan Hauck R.S.
Secretary MEHA
March 22, 2002

