



MICHIGAN ENVIRONMENTAL HEALTH ASSOCIATION

An organization of professionals dedicated to the improvement of health through management of the environment

Registered Sanitarian Study Guide Book Guidelines for Distribution to MEHA members.

The Professional Development Committee Chair, or committee member designated by the Chair will act as the repository for the Study Guide(s).

The Study Guide(s) will be loaned out on a first come first serve basis not to exceed 90 days. The Committee Chair or committee member designated by the Chair will maintain a waiting list.

A request form and a non-refundable check for \$20.00 for shipping (this charge is to updated as often as necessary as costs of postage change) shall be sent to the Committee Chair Person. This check is to be made out to MEHA and forwarded to the Committee Chair with a request for loan of a Study Guide. Any excess funds will remain in the MEHA Reserve Fund.

Anyone borrowing the Study Guide shall return the Study Guide within 90 days of the original shipping date. If the book is not returned within 10 days of that return date, the member will have their membership privileges suspended until the Study Guide is returned or replaced.

The Study Guide is to only be loaned out by the Professional Development Committee as provided by this policy.